



# Joyful Hearts Counseling

My office is taking the following precautions to protect our families and help slow the spread of the coronavirus.

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- Office seating in the waiting room and in the therapy room has been arranged for appropriate physical distancing.
- I will wear a mask.
- I will be maintaining safe distancing.
- Hand sanitizer dispensers are maintained and everyone is encouraged to wash their hands.
- I schedule appointments at specific intervals to minimize the number of people in the waiting room and to allow time for thorough disinfecting between clients.
- I ask all patients to wait in their cars or outside until no earlier than 5 minutes before their appointment times.
- Credit card pads, pens and other areas that are commonly touched are thoroughly sanitized after each use.
- Physical contact is not permitted.
- Tissues and trash bins are easily accessed. Trash is disposed of on a frequent basis.
- Common areas are thoroughly disinfected at the end of each day.